

Medical Emergencies & First Aid Kits

Medical Emergencies

A student or employee who observes an injury or who becomes injured while on campus grounds should immediately report the incident to an instructor, staff member or the Campus Director. The individual receiving the report will determine the immediate needs of the victim and will make arrangements to address those needs as appropriate.

When there is an individual who is ill or injured, the following steps should be taken:

- Keep the victim as comfortable as possible.
- Do not move the victim any more than is necessary for his/her safety.
- Never administer liquids to an unconscious victim.
- Do not remove objects that may be embedded in the victim's skin.
- Secure the accident scene.

First Aid Kit Locations

Main Building	Front Desk, Room 114, and Evening Dean's office
North Annex (Downstairs)	Healthcare Department Chair's office (director's hallway, behind lobby)
Paul Mitchell Building (Downstairs)	Receptionist's Desk