

Medical Billing & Coding Test Pass Assurance Program (TPA)

The Medical Billing and Coding Test Pass Assurance program (TPA) is designed to help students prepare to sit for the American Health Information Management Association (AHIMA) Certified Coding Associate (CCA) certification, or the American Medical Billing Association (AMBA) Certified Medical Reimbursement Specialist (CMRS) certification. As part of the TPA program, MTI will pay for one certification exam attempt per student. All medical billing and coding students are required to participate in the Test Pass Assurance (TPA) program in order to have their exam fees paid by MTI.

Here's how it works:

Step 1: Attend the Test Prep sessions

Upon completion of the MO157A&B Diagnostic and Procedure Coding classes, and Mo143 Claims Processing Class, students are eligible to participate in the TPA program. Two-hour test-prep sessions are held once a week for students to take simulated certification exams. Students must reach a minimum score of 95% on the practice exams in order to apply to take the actual certification exam. The practice exams may be taken as many times as needed to reach the minimum required score.

Step 2: Apply to take the exam

First and foremost, because AHIMA and/or AMBA require an official transcript as part of the application, the student must have completed all graduation requirements for his/her program before the application can be submitted. The department chair will assist the student in completing the application, and will request payment from the Business Office and order the official transcript. The student must be in good standing with the college; this includes being current on all financial obligations. The department chair will send the application, transcript and payment to AHIMA and/or AMBA.

Step 3: Take the exam

AHIMA and/or AMBA will notify the student directly when he/she has been approved to take the exam. The student is responsible for scheduling the exam through AHIMA at his/her convenience. The exam is taken at a local AHIMA testing site. It is the student's responsibility to notify the school of his/her passing the exam. The CMRS exam will be scheduled to be taken here at MTI.

Limitations

- Students must begin the TPA program no later than 2-weeks after graduation.
- AHIMA provides a four-month window in which the student is required to schedule his/her exam appointment.
- If a student fails to schedule an examination appointment within the four-month window, he/she will forfeit his/her application fee. A complete application and examination fee will be required to reapply for the examination. All associated costs will be the responsibility of the student.
- MTI will absorb the cost of one certification exam attempt per student.
- The details for the Test Pass Assurance program are subject to change.